

### BANK OF THE PHILIPPINE ISLANDS (BPI)

**Visit any BPI branch and easily add to your investment via Over-the-Counter Bills Payment. Simply follow this step-by-step procedure for each bank:**

1. Start your transaction using the **BPI Express Assist (BEA)** and select **Bills Payment** as your transaction.
2. Select '**Other Merchants**' to pay for **AIB Money Market Mutual Fund, Inc.**
3. Enter your 8 digit AIBAAMI account number (ex. **23200001**) as the reference number.
4. Choose Mode of Payment: Cash, Check or Cash & Check. For check payments, please write down the following details at the back of the check:
  - **Account Name in AIBAAMI**
  - **AIBAAMI 8 digit account number**
  - **Contact Number**
5. Enter amount for payment
6. Encoded transaction details will be displayed. Click '**Next**' if all details are correct, otherwise click '**Cancel**'.
7. Queue number will be displayed and printed. Approach the bank teller once your number is called.

**Important Reminder:**

- Please give the teller the following information (it would be helpful to write these down on a piece of paper)
  - Merchant's Name: **AIB Money Market Mutual Fund, Inc.**
  - Payor's Name: **<8 digit AIBAAMI Account Number>, <Account holder's Last Name>, <Account holder's First Name>**

For Example: **23200001 DELA CRUZ, JUAN**

**Important Reminders:**

- Payments made before the cut-off time of 12noon will be posted to your account the following business day. While payments made beyond the cut-off time will be posted after 2 business days.
- AIBAAMI does not require investors to submit proof of payments for every subscription. For payments not reflected on your account, please send us a copy of the payment slip for confirmation.

- Investment in the Fund is not insured or guaranteed by the Philippine Deposit and Insurance Corporation ("PDIC").
- Returns are not guaranteed and historical prices are provided for illustration purposes only.
- The price at the time of subscription may differ from the price at redemption and any losses will be solely for the account of the client.
- AIBAAMI is not liable for any losses unless upon willful default, bad faith or gross negligence.
- AIBAAMI is regulated by the Securities and Exchange Commission. For consumer assistance and financial consumer complaints, you may contact the **Markets and Securities Regulation Department** through [msrd\\_covid19@sec.gov.ph](mailto:msrd_covid19@sec.gov.ph) or (02) 8818-7164 and/or (02) 8818-8178.

For inquiries, feedback and/or complaints, you can call us at (02) 8588-4242, and/or email us at [information@aibaami.com](mailto:information@aibaami.com)